

HEART
TO 
BEAT LLC
Safety Training, Consulting & Equipment

Job Title:

Safety Equipment Installer

Reports To:

The Safety Equipment Installer reports to the CEO and Partner.

Classification:

Non-Exempt

Job Overview:

A part-time position with Heart To Beat LLC, Safety Equipment Installers report to the CEO and Partner. A Safety Equipment Installer is responsible for the installation of AED and First Aid cabinets. Installers are expected to be able to install cabinets into drywall, brick, block and plaster surfaces and perform routine equipment maintenance based off of company policies and procedures. Installations will be performed at various locations as contracted by Heart To Beat. Installations may be scheduled seven (7) days a week during the day and in the evening, based upon client availability. Commitment is required from Safety Equipment Installers at the time that installations are contracted.

Responsibilities and Duties:

- Organizes and packs vehicle for contracted job.
- Drives company issued vehicle safely to location of installation.
- Meets with client at time of service.
- Unpacks vehicle independently or with assistance of other Heart To Beat team members.
- Consults with client as to mounting locations and advises on compliance guidelines.
- Installs cabinets and associated signage into brick, block, drywall and plaster surfaces.
- Stocks cabinets accordingly.
- Provides overview and orientation services to the client.
- Packages and transports all installation tools and equipment back to office.
- Unpacks vehicle and completes other tasks associated within Heart To Beat policies and procedures.

Qualifications:

- High School Diploma or greater.
- Must currently possess or obtain American Heart Association (AHA) or American Safety and Health Institute (ASHI) and student level certifications within the first 60 days of employment.
- Ability to speak confidently and professionally in a business setting.
- Ability to lift 30 or more pounds independently.
- Must be enthusiastic, responsible, articulate and well organized.
- Must have flexibility in various work environments and be willing to travel locally.
- Valid Driver's License and clean driving record.
- Successful completion of Pre-Employment Screening background check and drug test.
- Must have light to moderate construction/installation experience in all brick, block, plaster and drywall surfaces.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk and hear. This position is very active and requires standing, walking, bending, kneeling, stooping and crouching. The position may require occasional lifting of products weighing up to 30 pounds.

Position Type and Expected Hours of Work

This is a part-time position and may require long hours including frequent evening and weekend work.

Travel

Must have flexibility in various work environments and be willing to travel locally.

Work Authorization/Security Clearance

All employees must complete I-9 authorization within first three days of employment.

AAP/EEO Statement

Heart To Beat is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, sex, religion, sexual orientation, veteran status, national origin, age, disability, or any other protected classification.

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Signatures

This job description has been approved by all levels of management:

Manager_____

Employee signature below constitutes employee's understanding of the requirements, essential functions and duties of the position.

Employee_____ Date_____